

JAMIA HAMDARD

HAMDARD NAGAR, NEW DELHI-110062

NOTICE INVITING TENDER

Ref No. JH/Civil Engg./Modi./AI-Lab/CSE/CLB/50

Date:26-04-2022

Jamia Hamdard, New Delhi invites sealed item rates tender from Registered Contractors at Govt./Semi Govt./State Govt. Departments/Higher Educational Institutions or Working Agencies at Jamia Hamdard/ worked with Govt./Semi Govt./State Govt. Departments/ Higher Educational Institutions for the Civil Work.

NAMEOFWORK: Modification of room for AI-Lab at 4th floor, CSE, Central Library Building

ESTIMATEDCOST: Rs.6,63,888.00

EARNESTMONEY: Rs.13500.00

QUOTATIONFEE: Rs. 1000 only (Non Refundable)

TIMEPERIOD: 30 days.

The Quotation duly filled should be dropped in the Tender Box kept in Purchase Section, Admin Block on or before 06-05-2022 up to 3.00 PM along with demand draft of Tender fee & Earnest Money in sealed envelope clearly specifying the name of work. The D.Ds shall be in favour of "Jamia Hamdard" payable at New Delhi. The Quotations shall be opened on same day i.e. 06-05-2022 at 3.30 PM by the Tender opening committee in the presence of available interested parties in the Office of the Executive Engineer.

In case the required procedure is not followed, the Tender can be rejected. Jamia Hamdard reserves the right to reject any or all tender without assigning any reason whatsoever.

Registrar

JAMIA HAMDARD
HAMDARD NAGAR, NEW DELHI-62

Notice Inviting Tender

FOR

**Modification of room for AI-Lab at 4th floor, CSE, Central Library
Building**

(1) SCOPE OF WORK

a. Modification of room for AI-Lab at 4th floor, CSE, Central Library Building

(2) ELIGIBILITY CRITERIA

1. Bidders must have Registered Contractors at Govt./Semi Govt./State Govt. Departments/Higher Educational Institutions **or** Working Agencies at Jamia Hamdard/ worked with Govt./Semi Govt./State Govt. Departments/ Higher Educational Institutions. Bidders have to submit the related copies of the documents and other Registration Certificates justifying the eligibility criteria along with the Tenders documents. The original will have to be produced when asked for verification.
2. Contractors should have executed similar nature of works of at least one contract of 80% value of estimated cost of works or two contracts of similar nature of works of 60% value of estimated cost of works or three contacts of similar natures of works of 40% value of estimated cost of works in the last 3 years in any institutional Buildings, Universities and produce credentials in support thereof.
3. The Bidders must have current PAN, GST Registration Certificates.

(3) SUBMISSION OF BIDS

1. Submission of Quotations: Quotations should be submitted in sealed envelope super-scribing NIT No. & name of work, due date for opening, bidder's name & address. The Quotations duly filled should be dropped in the Tender box kept in the Purchase Section; it should not be handed over to any employee of the Jamia Hamdard. No tender shall be accepted later than the time schedule specified in the NIT. Any clarifications/amendments/corrigenda etc., to NIT before last date of submission of bid will only be available on our website: www.jamiahamdard.edu. Therefore bidders are advised to keep visiting our web site. In this bid, the bidder shall submit the following:
 - a. Covering letter on Company's Letterhead
 - b. Earnest Money Deposit.
 - c. Copies of PAN, GST Registration Certificate.
 - d. Entire NIT duly signed & stamped by the bidder.
 - e. BOQ is cited on Annexure "X"

In this bid, the related works' bidders are required to quote his item rates in the attached BOQ (Annexure 'X') in accordance with the scope of works, terms & conditions & technical specifications enclosed. The rates/price quoted by contractor should be all inclusive i.e. should include all material cost, labour, services, plant/machinery/tools & tackles, ladders & scaffolding required for work, freight, Insurance, Octroi, Govt. duties & levies, GST, Service Tax, Sales Tax etc.), transport/cartage of materials/labour and all other expenses not specifically mentioned but reasonably implied. Nothing over and above these rates shall be payable to contractor. Further nothing extra in rates will be considered for any variations in Quotation quantities or due to any site difficulties. It is mandatory for bidder to quote all items rate as asked for in the BOQ/ PRICE schedule. Failure in not filling some item rates will lead to rejection of Tender. The bidders should quote unconditional rates, neatly written without any overwriting and all pages should be duly signed & stamped.

4. GENERAL TERMS & CONDITIONS

- I.** Earnest Money: An earnest money of **Rs. 13500.00** has to be enclosed along with the Bid. The EMD shall only be in the form of Bank Draft in favour of “Jamia Hamdard” payable “New Delhi”. No Cheques/Cash shall be accepted as EMD. The refund of EMD to the unsuccessful bidder shall be made within 15 days from the date of issue of work order to the successful bidder. The EMD of the successful lowest bidder (L1) shall be held back and will be released after completion of the works and site clearance.
- II.** Validity of Quotations: Quotations shall be valid for our acceptance without any change in rates and NIT conditions for a period of 60 days from the date of opening of price bid.
- III.** Escalation: No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract.
- IV.** Completion time: The time shall be the essence of this contract and entire work as titled above is to be completed in all respects within a period of 30 Days from the date of issue of the work order. Any delay in completing the work for reasons attributable to the Contractor is liable for liquidated damages as per clause XI of NIT. Under the force-majeure conditions or delay due to reasons beyond control of the contractor, Jamia Hamdard may grant suitable time extension without penalty for which the contractor has to request along with the justification/ reasons well in advance to Jamia Hamdard for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract except any genuine reason. The decision of the Executive Engineer regarding Time extension will be final and binding on the contractor.
- V.** The rates shall be inclusive of all taxes (Service Tax, GST etc.) duties and cartage etc. Jamia Hamdard welfare Relief Fund will be deducted @ 0.25% of the amount of total bill claimed.
- VI.** Site Conditions: Contractor shall acquaint himself fully with the site conditions and the working environment of Jamia Hamdard before quoting his rates. No Compensation on account of any site difficulties will be entertained, at a later date, after award of the work.
- VII.** Before Quotationing, the Contractor shall visit and examine the site and satisfy himself as to the site conditions, the correct dimensions of the work and facilities. In case of any doubt, may be clarified from the office of the Engineer In-charge.

Correspondence: All the correspondence in respect of Quotation/award of work shall be made to Executive Engineer.
- VIII.** Terms of Payment: The payment shall be made on submission of the bills in proper format by the contractor after due certification by the engineer responsible for supervision of the work. Contractor can submit full and final bill after completion of work for claiming payment based on actual quantities of items of work executed as per BOQ and Engineer’s instructions.
- IX.** Security shall be deducted @ 5% of value of work done and total amount of security shall be released after expiry of defect liability period of Six month effective from date of completion
- X.** Labour Laws: The contractor will abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance etc. This will be the sole responsibility of the contractor. Jamia Hamdard will not be a party at any stage in any of the disputes relating to the above. In case, Jamia Hamdard has to bear any expenditure due to non-conformance of the above provisions by the contractor, the same will be recovered from contractor’s bills.
- XI.** Rules governing the Contractor’s employees working in the Jamia Hamdard Premises: The contractor’s employees working inside the Jamia Hamdard campus will abide by the Centre’s rules & regulations for works inside the campus. Any damage to the Jamia Hamdard property due to mishandling, carelessness on the contractor’s or his workmen’s part will be recoverable from the contractor’s bills.

- XII.** Liquidated damages: In case the work is delayed beyond the specified completion period for reasons attributable to the contractor, deductions on account of Liquidated damages @0.5% of the contract value per week will be deducted subject to a maximum of 5% of the contract value.
- However, during the delayed period, Jamia Hamdard also reserves the right to get some portion of work done by any other contractor at the risk and cost of the existing contractor and amount to that effect along with 10% overhead charges will be deductible from his bills/dues.
- XIII.** Extra or substituted item: If any extra or substituted item appears in the work, contractor shall submit its rate analysis supported with documents which shall be approved by Engineering Department. Analysis of rates will be based on DSR document of CPWD or based on market rates analysis for determining item rate and pay to contractor accordingly.
- XIV.** Contractor should depute a qualified supervisor dedicated for this work, who will coordinate the works from contractor's side and interact with the Jamia Hamdard Engineers, responsible for supervision of work, on regular basis.
- XV.** Contractor will take due permission for entry of all his workmen in Jamia Hamdard. No unauthorized person will be allowed to work in side.
- XVI.** The contractor will arrange all necessary materials, tools, equipment, access ladders & scaffolding, measuring instruments and working consumables etc. needed for execution of the works. Safe custody of all such material will be contractor's sole responsibility. No extra charges will be paid for the same. Watch and ward of all material till the system is taken over by Jamia Hamdard shall be the sole responsibility of the contractor and pilferage etc. shall be entirely to his account.
- XVII.** During execution of work, Engineer can make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
- XVIII.** If during the execution of works, any damage is caused to Jamia Hamdard property by contractor's/contractors' workers, contractor will duly make good the loss. Jamia Hamdard has the right to make suitable deduction from contractor's bills along with penalty, if contractor fails to make good the loss.
- XIX.** During execution of work, the contractor/contractors should follow all standard norms of safety measures/precautions as per relevant IS codes and CPWD specifications to avoid accidents/damages to man, machines and buildings, at his own cost. Contractor will have his own arrangement to escort the labour to the nearest hospital for treatment in case any injury happens to any worker during execution of work.
- XX.** Manpower deployed by the contractor at our site for carrying out contract works is strictly prohibited being associated with any other works on the campus.
- XXI.** No material belonging to the contractor whether consumable or non-consumable should be brought inside the Jamia Hamdard campus without proper entry at the Main Gate nor any material should be taken out without proper gate pass issued by the authorized representatives of the Centre.
- XXII.** During execution of the work, contractor should dispose of waste material on regular basis and should keep the area of work properly cordoned off and neat and clean as far as possible. After completion of work, contractor should clear the site completely of all unwanted and junk material before submitting his final bill.
- XXIII.** Quotations once submitted will remain with the Jamia Hamdard and will not be returned to the bidders.
- XXIV.** Quotations not complying with any of the provisions stated in this Quotations document are liable to be rejected. Jamia Hamdard also reserves the right to accept or reject any or all the Quotations without assigning any reason and does not bind him-self to accept the lowest bidder.
- XXV.** The agency will also have to ensure that no one at site violate the safety/preventive measures of COVID-19 guidelines issued by the Government of India such as face mask, social distancing, cleaning of hands etc.

(5) SPECIAL TERMS AND CONDITIONS.

1. Work shall be done as per specification, specified in the BOQ.
2. Work shall be completed within stipulated period failing which 0.5% penalty per week to maximum of 5% on the total work amount, shall be imposed.
3. Applicable taxes, JHRW@0.25% and other taxes will be deducted as per Govt. norms.
4. No Escalation shall be considered during the execution period of the work.
5. Work shall be organized in such a manner which does not disturb the work of the department.
6. Full and final bill will be paid after satisfactory completion of work.
7. Extra work if any, executed during the course of execution of work with the permission of Head of the Department, the payment will be made as per CPWD rule.
8. Time stipulated for completion of work is 30 Days from the 3rd day of issuing date of work order
9. Before start of the work, you are requested to contact the Security Officer/Engineer In-charge to issue of gate passes for labours /supervisors.

ANNEXURE X

BILL OF QUANTITIES

a. Name of work – Modification of room for AI-Lab at 4th floor, CSE, Central Library Building

S.No	Description of work	Qty	Unit	Rate	Amount
1	<p>MODULAR WORKSTATION Providing and Supplying work station partition of 45mm thickness of height 1200mm with Lower module of 550mm, Upper of 550mm and skirting height of 100mm including M10x 50mm leveler and have wire management facilities. The basic framework is made in aluminum with thickness of 1.2 & 1.5 vertical & horizontal rail is made up of 1.2mm thick of aluminum extrusions with 12mm curvature. Cover Section (Raceways) is made up of 0.8- 1mm thick CRCA steel. All the frames will be duly powder coated as per standard colors and finishes the thickness being minimum 45 microns. Pin board made of sitatex board fixed with partition wall and covered with fabric, as per approved shade. Raceway shall be provided at skirting and below/above worktop Level.</p> <p>Work Top: Worktop and Gable ends are of 25mm thick Prelaminated particleboards conforming to IS : 12823 Interior Grade with matching 2mm thick PVC edge banding, with supported by CRCA Steel Powder coated brackets. The worktop shall also be supported on 45mm thick & 1200mm high Modular Partition framework through brackets and Profiled Gables as per approved Layout. Make : (Godrej / BP Ergo / UniMark).</p> <p>Keyboard tray: Made of 18mm thick pre-laminated particle board as per ISI mark with supported by CRCA Steel Powder coated Brackets and sliding Telescopic channel. Edges are protected with 2mm thick PVC matching tape with hot melt glued machine fixed.</p>	30.00	Nos		
2	<p>WORK STATION CHAIR Providing and placing Mid back Revolving chairs consisting of Black Mesh Back with Lumber Support, Fabric Seat Finish, Pneumatic Seat Height Adjustment, Synchronized Tilt Mechanism, upright position back Tilt, adjustable back Tilt Tension, fixed Armrest, with PP/PU Arm, Base in 5 - Star Black Nylon. Make : (Godrej / BP Ergo / UniMark)</p>	30.00	Nos		
3	<p>Roller Blinds Providing and Installation of Roller Blinds, fabrics 100% Polyester with Acrylic coating and track channel made of aluminium extrusion having thickness of 1.2 mm duly epoxy polyester powder coated. Roller Fabric as per approved design. Make : (Vista, MAC, Hunter Dougls)</p>	14.00	Sqm		
4	<p>MEETING TABLE Providing and Supplying Oval shape Meeting Table for 6- persons. Table top made of 45 mm pre-laminated particle board conforming to IS : 12823 Interior Grade with matching 2mm thick PVC edge banding. All side panels are made of 36 mm thick twin laminate with 2 mm thick edge beading. Modesty panel made in 18 mm pre-laminated particle board conforming to IS : 12823 Interior Grade with matching 1mm thick PVC edge banding. Wire manager is made from PVC 1309/7558 (BLACK COLOR). Size: 1800 mm x 900 mm x 750 mm Make : (Godrej / BP Ergo / UniMark).</p>	1.00	Nos		
5	<p>MEETING CHAIR Providing and placing Mid back Revolving chairs consisting of Black Mesh Back with Lumber Support, Fabric Seat Finish, Pneumatic Seat</p>	6.00	Nos		

	Height Adjustment, Synchronized Tilt Mechanism, upright position back Tilt, adjustable back Tilt Tension, fixed Armrest, with PP/PU Arm, Base in 5 - Star Black Nylon. Make : (Godrej / BP Ergo / UniMark				
6	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade : Two or more coats on new work over an under coat of suitable shade with ordinary paint of approved brand and manufacture	110.00	Sqm		
7	Distempering with oil bound washable distemper of approved brand and manufacture to give an even shade : New work (two or more coats) over and including water thinnable priming coat with cement primer	20.00	Sqm		
8	Providing and fixing tiled false ceiling of specified materials of size 595x595 mm in true horizontal level, suspended on interlocking metal grid of hot dipped galvanized steel sections (galvanized @ 120 grams/ sqm, both side inclusive) consisting of main "T" runner with suitably spaced joints to get required length and of size 24x38 mm made from 0.30 mm thick (minimum) sheet, spaced at 1200 mm center to center and cross "T" of size 24x25 mm made of 0.30 mm thick (min.) sheet, 1200 mm long spaced between main "T" at 600 mm center to center to form a grid of 1200x600 mm and secondary cross "T" of length 600 mm and size 24x25 mm made of 0.30 mm thick (minimum) sheet to be interlocked at middle of the 1200x600 mm panel to form grids of 600x600 mm and wall angle of size 24x24x0.3 mm and laying false ceiling tiles of approved texture in the grid including, required cutting/making, opening for services like diffusers, grills, light fittings, fixtures, smoke detectors etc. Main "T" runners to be suspended from ceiling using GI slotted cleats of size 27 x 37 x 25 x1.6 mm fixed to ceiling with 12.5 mm dia and 50 mm long dash fasteners, 4 mm GI adjustable rods with galvanized butterfly level clips of size 85 x 30 x 0.8 mm spaced at 1200 mm center to center along main T, bottom exposed width of 24 mm of all T-sections shall be prepainted with polyester paint, all complete for all heights as per specifications, drawings and as directed by Engineer-incharge. 8 mm thick fully perforated calcium silicate board made with Calcareous & Siliceous materials reinforced with cellulose fiber manufactured through autoclaving process to give stable crystalline structure with minimum compressive strength 225 kg/ sq. cm, bending strength 100 kg/sq. cm , of size 595x595 mm, having perforation of dia. 10 mm with minimum perforated area 18 % with non woven tissue on the back side, having an NRC (Noise Reduction Coefficient) of 0.85, with 50 mm thick rock wool of 48 kg /cum backing.	89.00	Sqm		
	Total				
	Total in words				

Contractor Signature with seal